



केन्द्रीय विद्यालय KENDRIYA VIDYALAYA

APPLICATION FOR FESTIVAL ADVANCE

1. Name (in block letters)
2. Designation
3. Whether Permanent/Temporary
4. Basic Pay (Pay plus Dearness Pay)
5. In case of Temporary whether Security Bond
has been completed & attached
6. Name of Festival & date of celebration
7. Amount of advance required
(in figures & words)

I declare that the amount of advance will be utilized for purpose for which drawn. I agree to refund the advance in five equally monthly instalments.

Date.....

Sig. of the employee

OFFICE NOTE :

Remarks of the Principal :

The amount of festival advance Rs.....Rupees.....
recoverable in five equal monthly instalment commencing from the month.....
is sanctioned.